



Student Application

Elevate your child's education with the Overachiever STEAM Academy, the online private school igniting young minds through project-based learning and STEAM integration.

Mission: To provide an innovative and challenging learning environment that encourages college entry or a desire to enter the workforce in a STEAM field or other career of interest through tutoring, college and career readiness, and STEAM awareness.

Welcome to the Overachiever STEAM Academy – an exclusive opportunity for your child's educational journey. Distinguished by our unwavering focus on STEAM, we stand apart from conventional online schools. Join us in the pursuit of a singular goal: shaping future leaders and innovators with a strong foundation in science, technology, engineering, arts, and mathematics. Enroll your child today to unlock a pathway to unparalleled academic excellence and career readiness, setting them on the trajectory for success in STEAM-related fields and beyond. Your child's exceptional future starts here.

Enclosed in this application, you will find the following:

- Child & Parent Information Sheet
- Emergency Contact Form
- Fee Contract & Financial Policy Agreement
- General Policies and Procedures
- Agreement for Payment Form

Overachiever S.T.E.A.M. Academy Student Application Instructions

Complete the application thoroughly and accurately. Ensure all required documents and fees are submitted in accordance with the provided guidelines.

Submit with this application (as applicable):

- Transcripts or report cards from previous schools
- Standardized test scores (if applicable)
- At least 1 Letter of recommendation from teachers or academic professionals, counselors, or other adults who can speak to the student's character, academic abilities, and work ethic
- A copy of an IEP or 504 plan or any relevant documentation for students with special needs or those requiring accommodations (if applicable)
- A recent photo of the student

Enrollment Process:

1. Application:

- Complete the application form.

2. Registration Fee:

- Submit the required registration fees.

3. Assessments and Orientation:

- Diagnostic assessments and Student Orientation will be scheduled upon registration.

4. Pre-Enrollment Conference:

- Attend a mandatory pre-enrollment conference for program insights and interviews. Participation in a virtual open house is encouraged.

Enrollment Requirements:

Classes require a minimum of 5 enrolled students. If a class is canceled due to insufficient enrollment and no alternative class is available, refunds will be provided.

Send completed applications to: info@achievesuccess tutoring.com

For assistance, call: 833-278-8867

Visit for more information: www.achievesuccess tutoring.com

Overachiever S.T.E.A.M. Academy Student Application

CHILD INFORMATION

Child's Name: _____ Age Today: _____ Date of Birth: _____

Street address: _____ City: _____ Zip: _____

Telephone #: _____ Eye Color: _____ Hair Color _____

Gender: _____ Ethnicity: _____ Grade Entering _____

Identifying Marks: _____

Shirt Size: SM M L XL Child or Adult

Previous School Attended: _____ City/State: _____ Phone: _____

Allergies/Special Diets/Health Conditions/Disabilities (if there are no conditions, please write *none*):

Did your child receive Special Education services in school? Yes No

Was/is your child on an IEP or 504 Plan or receiving any types of modifications? Yes No

List any extracurricular activities, hobbies, or special talents. Include any awards or recognitions received.

Is there any other information or special interests you would like us to know about your child?

Select the term(s) that you are applying for enrollment:

Semester 1

Semester 2

Select a first and second choice of the electives you would like to enroll in:

1st Choice Elective:

Computer Science/Technology

Entrepreneurship

Financial Literacy

2nd Choice Elective:

Computer Science/Technology

Entrepreneurship

Financial Literacy

Overachiever S.T.E.A.M. Academy Student Application

PARENT/GUARDIAN INFORMATION

Name _____

Name _____

Relationship to child _____

Relationship to child _____

Home Address _____

Home Address _____

Home Phone # _____

Home Phone # _____

Preferred E-Mail _____

Preferred E-Mail _____

Occupation/Trade _____

Occupation/Trade _____

Business Name _____

Business Name _____

Business Address _____

Business Address _____

Business Phone # _____

Business Phone # _____

Hours at Work _____

Hours at Work _____

Cell Phone # _____

Cell Phone # _____

How did you hear about us?

- Website Relative/Friend Social Media Other _____

Overachiever S.T.E.A.M. Academy Student Application

EMERGENCY CONTACT FORM

Child's Name: _____ Date of Birth: ____/____/____

I understand that every effort will be made to contact me in the event of an emergency requiring medical attention for my child. However, if I cannot be reached, I hereby authorize Achieve Success Tutoring to contact the following individuals for assistance.

NAME _____ RELATIONSHIP TO CHILD _____

HOME # _____ CELL # _____ WORK # _____

NAME _____ RELATIONSHIP TO CHILD _____

HOME # _____ CELL # _____ WORK # _____

NAME _____ RELATIONSHIP TO CHILD _____

HOME # _____ CELL # _____ WORK # _____

Parent/Guardian Signature: _____ Date: _____

Overachiever S.T.E.A.M. Academy Student Application

TUITION & FEES

Registration Fee: \$200.00 per child --\$100 each addt'l (annual)
Activities Fee: \$75 (includes 2 OSA shirts)

Monthly Tuition: \$500/month **Semester Tuition (Sem. 1/Sem. 2):** \$2500/Sem **Annual Tuition:** \$5000

15% Sibling Discount Available

FINANCIAL POLICY AGREEMENT

Enrollment Fee: A non-refundable **enrollment fee of \$275 (registration fee + activities fee)** is required at time of registration to secure your child's spot. Please add \$175 for each additional child registered within the same family. You will not be able to register your child unless this payment is made at the time of sign-up.

Tuition Payment Schedule: *Annual tuition, along with the initial monthly and semester payments, is due by July 1 for Semester 1 and December 1 for Semester 2.* Monthly tuition payments are payable on the first of each month, starting on July 1 for Semester 1 and December 1 for Semester 2, until full tuition is settled. Monthly tuition payments are due nine (10) times during the year.

Payment Policy: Accepted payment methods for tuition are check, debit, credit, or money orders. Cash payments will not be accepted. A 3% transaction fee applies to annual, semester, or monthly tuition payments. **Payments received after the due date will incur a \$100 administrative late fee.** No exceptions will be granted to this policy. A returned check fee of \$30 will be charged, and future payments must be made by money order. In the case of credit/debit card declines, a fee of \$35 will be applied.

Payment Instructions: Complete the attached Credit Card Authorization Form for recurring/automatic debit/credit card payments. Checks and money orders, payable to Achieve Success Tutoring, must be received by the due date.

Withdrawal/Termination: *Once enrolled in Overachiever S.T.E.A.M. Academy, you are financially obligated for the entire semester or school year based on your application selection.* In the event of withdrawal, a two (2) week written notice is mandatory before the withdrawal date. Termination due to contract breach, such as late payments or disciplinary issues, requires full payment of the outstanding balance. No exceptions will be made.

Re-Enroll Fee: If terminated due to a balance past due over 1 week, a \$50.00 re-enroll fee is required if you opt for private instruction after settling your balance in full (including late fees).

Field Trip/Special Events: Notification will be provided for optional field trips or special events, each incurring an additional fee.

I have read and understand Achieve Success Tutoring's Financial Policy Agreement.

Parent/Guardian Signature: _____ Date: _____

Overachiever S.T.E.A.M. Academy Student Application

AGREEMENT FOR PAYMENT

Payment shall be made before the start of the school year **OR** Payment shall be made monthly or by the semester in advance.

I _____ authorize **AST** to charge my account indicated below according to the *Tuition Schedule* for payment of homeschool support services.

Billing Address _____ City, State, Zip _____

Payment type: Monthly Semester Annual

Credit Card

Visa MasterCard Discover

Cardholder Name _____ Account Number _____

Exp. Date _____ CVV (3 digit number on back of card) _____

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify ACHIEVE SUCCESS TUTORING in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF) I understand that AST may at its discretion attempt to process the charge again within 30 days and agree to an additional **\$35** charge for each attempt returned NSF or for any other reason which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank or credit card company; so long as the transactions correspond to the terms indicated in this authorization form.

I understand that I have signed hereunder an agreement/note which will be processed and collected by ACHIEVE SUCCESS TUTORING and that any future involvement I may have regarding the billing of this agreement will be directly with AST in writing at the address above or at the phone number above. My failure to regularly attend and utilize tutoring sessions does not relieve me of my obligation, regardless of the circumstances, to pay all agreed monthly payments. Should I default, I agree to pay all costs of collection, including but not limited to Collection Agency fees, court costs, and reasonable attorney's fees, all of which may be paid or incurred by the holder of this agreement.

Print Name: _____

Signature: _____

Date: _____

Overachiever S.T.E.A.M. Academy Student Application

GENERAL POLICIES AND PROCEDURES

Class Cancellations and Weather

There will be no rescheduling or fee reimbursement if classes are cancelled due to weather, power outages, or teacher illness/emergency. We will follow local and national weather guidelines. If classes are cancelled due to teacher absence, an honest attempt to find a substitute will be made. If this is not possible, families will be notified, and class will be canceled.

School Supplies/Materials Fees

All school supplies must be provided by the student's parent/guardian. A supply list will be given by each instructor.

Internet Access

Each student is required to have access to the internet. Although free access is available at all public libraries, it will be easier for both parent and student to have internet access at home.

By completing this application, I acknowledge that all information provided is accurate and truthful to the best of my knowledge. I understand and agree to comply with the terms, policies, and procedures outlined in the application process, including the submission of required documents and fees. Any misrepresentation or omission may result in the rejection of the application or, if discovered later, in the termination of enrollment.

Parent/Guardian Signature: _____ *Date:* _____